

## Phone Line Installation Request

September 2008

As of fall 2008, students do not have land lines for phone or voice mail in their rooms. Students were advised to acquire cell phone services. There are some students who still want a land line. For those students, Telecommunications will install a land line at their request for \$40 per semester providing for local calling and 800 number calling (calling card) for long distance charges.

Students may pay their bill using any method for paying bill charges. They may pay with cash, check, or credit card at Student Accounts – 224 South Hall, or by credit card through WebAdvisor.

**Students who wish to have this service should fill out this form and take it to the Residence Life Office to have the service order placed and authorization signed to charge the student's account.**

**Students:** Fill in your name, room address, student ID number, Mounties email address, the date of your request and the term. Print this form, sign it and take to the Residence Life Office, 120 Pinecrest for processing. Telecommunications will contact you within 2 working days from the time Residence Life contacts them.

PHONE INSTALLATION REQUEST		NO.
Student Name: Room Address: Student ID: Mounties Email Address:	Signature:	
DATE OF REQUEST:	DESCRIPTION	AMOUNT
TERM:	AR 5285	\$40.00

RECEIPT	NO.
Student Name: Room Address:	
DATE OF REQUEST:	AMOUNT
Phone Installation request	\$40.00
TERM:	